

Sample

# Proclamation

by Local Official

An official proclamation can be used to attract media attention when the Governor, Mayor, or other state or local official endorses observance of National Radon Action Month. Send notice of the official proclamation to local media outlets, post it on bulletin boards in local schools, hardware stores, real estate offices, and other relevant venues to attract attention for radon issues during National Radon Action Month.

First, write a letter to the governmental official requesting that he or she issue a proclamation. In addition to the request letter, you should provide a sample proclamation for the official to use, along with relevant information about radon health risk, radon testing and mitigation, and radon-resistant new construction. We have included a sample letter and proclamation that you can tailor for your community's needs.

Note that your request should be sent to the official's office by December 1, about one month prior to National Radon Action Month. This allows enough time to coordinate an official signing ceremony where you can attract media attention.

## Sample Letter to Government Official

[Date]

[Honorific (i.e. "The Honorable") and full name of official]

[Title of official]

[Address of official]

Dear [Honorific and name]:

I am writing to request that you proclaim the month of January as Radon Action Month in [county/city/town and/or state]. Your proclamation would be in conjunction with other cities and states around the country who, in partnership with the U.S. Environmental Protection Agency, are taking the lead in observing National Radon Action Month.

In [area], radon is present at elevated levels in about [X]% of homes (information available from your state radon office).

One in 15 homes across the United States has elevated radon levels. With more than 20,000 deaths each year, radon exposure is the second leading cause of lung cancer deaths in the United States and the number one cause among non-smokers. In light of these concerns, the EPA has designated January as National Radon Action Month. During National Radon Action Month, [organization name], in conjunction with EPA, will strengthen our efforts to educate the public about the dangers of radon and what can be done to minimize the health risk from exposure to elevated levels of indoor radon. As part of our education efforts we will: [insert activities].

I have enclosed a fact sheet that will give you more information about the dangers of exposure to indoor radon. I have also taken the liberty of drafting a sample proclamation for your consideration. We would be truly honored to have your support. Please contact me if you require any additional information. Thank you for your consideration of this request.

Sincerely,

[Your name]

[Title]

[Phone number and/or email address]

# Sample Proclamation by Local Official *(continued)*

YOUR CITY, COUNTY, OR STATE



YOUR GOVERNMENTAL OFFICE

## **[County Executive's, Mayor's, Governor's] Proclamation In Support of Radon Action Month in [County, City, and/or State]**

WHEREAS, radon is a colorless, odorless, naturally occurring radioactive gas that threatens the health of our citizens;

WHEREAS, radon is the second leading cause of lung cancer deaths in the United States and the number one cause among non-smokers;

WHEREAS, one in 15 homes across the U.S. has an elevated radon level;

WHEREAS, any home in **[community]** may have an elevated level of radon, even if other homes in the same neighborhood do not;

WHEREAS, testing for radon is simple and inexpensive;

WHEREAS, identified radon problems can be fixed;

WHEREAS, **[your organization]** and the U.S. Environmental Protection Agency are supporting efforts to encourage Americans to test their homes for radon, mitigate elevated levels of radon, and build new homes with radon-resistant materials and features.

NOW, THEREFORE, I, **[name]**, **[title]** of **[county, city, and/or state]** do hereby proclaim:

JANUARY **[Dates]**, **[Year]**  
Official Radon Action Month  
In **[County, City, and/or State]**

IN WITNESS WHEREOF, I have hereunto set my hand this **[date]** day of **[month]**, in the year **[year]**.

\_\_\_\_\_  
(Signature of Official)